



LIFESAVING SOCIETY
The Lifeguarding Experts

DATE: July 27, 2020
TO: AGM Participants
FROM: Raegan Wiseman, CEO
RE: **Procedures and Protocols for the AGM via Webinar**

Newfoundland and Labrador

We look forward to your participation in the 50th Annual General Meeting of the Lifesaving Society Newfoundland and Labrador. Many of you have become webinar-savy over the past few months. For others – including us – this AGM (via go-to-webinar) will be a first and a learning experience. We offer the following housekeeping pointers in an effort to increase meeting efficiency and to make your experience more enjoyable:

- **Format and agenda:** This is the annual business meeting of the Society, not a workshop or town hall. As per the in-person AGM, it will be chaired by President, Gary Nolan and feature his report to members along with a financial and CEO report from Raegan Wiseman as well as the report from nominating committee chair Corinne Wright.
- **Meeting documents:** Before or during the meeting, you can consult the following documents now posted on our homepage at www.lifesavingnl.ca
 - Agenda for the 2020 AGM
 - Minutes of the 2019 AGM
 - Annual Report for 2019 (in full)
 - President's Report and Treasurer's Report for 2019 (extracted)
 - Nominating Committee Report for the 2020 AGMThese documents will also be available in the webinar.
- **Questions:** In this webinar format, only presenters speak. Participants are not able to ask questions verbally during the AGM, but you can type them into a question box. Questions addressing specific reports will be entertained at the end of each report.

We acknowledge this is not ideal and regret that we may not be able to address all questions asked during the AGM itself. But we will record all questions, direct them to the appropriate person, and answer them following the meeting.

We encourage you to review the documents and send any question in advance of the meeting to raeganw@lifesavingnl.ca before 5:00p on the day of the meeting (Wednesday, July 29)

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Reg. Charity No 13237 8134 RR0001

Box 8065, Station A, 11 Austin Street
St. John's, A1B 4C1 Canada

Tel: 709-576-1953 Fax: 709-738-1475
E-mail: info@lifesavingnl.ca
www.lifesavingnl.ca

Voting: Only the following participants are eligible to vote:

- Members of the Board of Directors and Activity Centre Council Chairs.
- Current instructors, examiners and National Lifeguard award holders
- Affiliate representatives (max. 2 per affiliate)

Be on time: It takes a few clicks to join the webinar and we ask that you do this by 5:50 PM so the meeting can start at 6:00 PM as scheduled

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